

**Milford Water/Wastewater Commissioners’
Meeting Minutes
October 14, 2015**

Present: Michael Putnam, Chairman
Dale A. White, Vice-Chairman
Robert E. Courage, Member
David Boucher, Director
Evelyn Gendron

Call to Order

Chairman Putnam called the meeting to order at 12:19 p.m.

Non--Public Session

Vice-Chairman White made the motion to enter into non-public session at 12:19 p.m. for the purpose of discussing personnel, per RSA 91-A:3,II(a). Commissioner Courage seconded the motion. All voted in favor. At 1:35 p.m. Vice-Chairman White made the motion to exit the non-public session and return to the public session. Chairman Putnam seconded the motion. All voted in favor. Mr. Putnam moved to seal the non-public session minutes. Mr. White seconded. All voted in favor. Chairman Putnam announced that no decisions were made during the personnel discussion.

Decisions/Approvals

Approval of Meeting Minutes – Chairman Putnam asked for a motion regarding the minutes of the previous commissioners’ meeting. Vice-Chairman White made the motion to approve the September 29, 2015 meeting minutes as presented. Commissioner Courage seconded the motion. All voted in favor.

Water Users Fee/Tax Collector’s Warrant – The commissioners signed the Tax Collector’s Warrant for collection of taxes in the matter of water users fees for the September 2015 Bill Commitment 150930 and for the September 2015 Final Bills issued.

Sewer Users Fee/Tax Collector’s Warrant – The commissioners signed the Tax Collector’s Warrant for collection of taxes in the matter of sewer users fees for the September Bill Commitment 150930 and for the September 2015 Final Bills issued.

Discussion/Information Items

Border Street Water Main Replacement Project – Director Boucher apprised the commissioners of the progress made on this project, noting it had been necessary to reroute buses without the preferred seven day advance notice to the bus company.

Activities Reports – The commissioners reviewed the supervisory activities report, as well as the financial statements regarding multi-year, capital projects/grants funds revenue/appropriation through 8/31/15 and the water/sewer capital projects revenue/expense report through 8/31/15 provided by the Milford Finance Department.

Future Appointments/Meetings:

The next Commissioners' meeting will be held on Tuesday, October 27, 2015 at 6:00 pm at the Water Utilities Department, 564 Nashua Street.

Adjournment:

At 1:50 p.m. Vice-Chairman White made the motion to adjourn the meeting. Chairman Putnam seconded the motion. All voted in favor.

Michael E. Putnam, Chairman

Date

Dale A. White, Vice-Chairman

Date

Robert E. Courage, Commissioner

Date